



Resetting Your DFAP Account Password

This page provides step-by-step information on how to change the password to your DFAP Online Application account.

If you forgot the password to your DFAP account, easily reset it by following the steps mentioned below:

1. On the 'Sign In' page, click on 'Forgot password?'

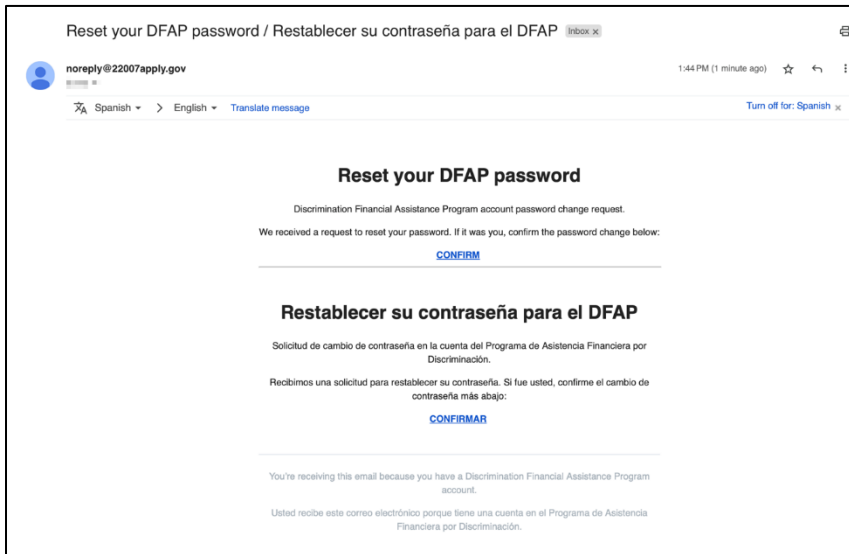
A screenshot of the "Sign In" page. The page title is "Sign In". Below the title, it says "Enter your DFAP Account Password to access your DFAP Account. If you have not created a DFAP Account, please select Sign Up below." There are two input fields: one for the email address containing "john.doe123@example.com" with an "Edit" link, and one for the password with a masked password "....." and a visibility icon. A red box highlights the "Forgot password?" link. Below the input fields is a blue "Sign In" button. At the bottom, it says "Don't have a DFAP account? Sign Up".

2. Enter your email address and make sure it's the same email address you used for registering for the DFAP Online Application, then click on 'Continue'.

A screenshot of the "Forgot Your Password?" page. The page title is "Forgot Your Password?". Below the title, it says "Enter your email address and we will send you instructions to reset your password." There is one input field labeled "Email address" containing "johndoe@example.com". Below the input field is a blue "Continue" button. At the bottom, it says "Return to login".

Sign in to Your DFAP Online Account

3. You will receive an email with a subject line **‘Reset your DFAP password / Restablecer su contraseña para el DFAP’**. Click on **‘Confirm’** to visit the **‘Change Your Password’** page



4. On the **‘Change Your Password’** page enter your new password twice and click on **‘Reset password’**.
 - Your password must be at least 8 characters long and contain at least 3 of the following: lower case letters, upper case letters, numbers, and/or special characters
 - You cannot use a previously used password as your new password, you need to enter a new password.

The screenshot displays the "Change Your Password" form. It begins with the instruction "Enter a new password below to change your password." There are two input fields: "New password" and "Re-enter new password", both showing masked characters. Below the fields, a box lists the password requirements: "Your password must contain:" followed by a list of criteria, each with a green checkmark: "At least 8 characters", "At least 3 of the following:", "Lower case letters (a-z)", "Upper case letters (A-Z)", "Numbers (0-9)", and "Special characters (e.g. !@#%&*)". At the bottom of the form is a blue button labeled "Reset password".

Sign in to Your DFAP Online Account

5. You can now login to your DFAP Online Account by clicking 'Back to login'.

